



## CAREER OPPORTUNITY

# SENIOR DIRECTOR-PROJECT IMPLEMENTATION

Reports to: Chief Executive Officer

### **QUALIFICATION AND EXPERIENCE**

- B.Sc. in Civil Engineering
- 10 -15 years experience in Project Administration with at least 7 years at a senior management level
- Advanced training in Project Management/Engineering
- Post-graduate degree in a specialized engineering field

### **SKILLS REQUIREMENT/KEY COMPETENCIES**

- Excellent leadership and management skills
- Excellent technical skills and knowledge in project design, planning, management, implementation and evaluation
- Excellent negotiation skills
- Excellent analytical and problem solving skills.
- Sound knowledge of procurement and administration of contracting services
- Sound knowledge of computer applications and systems
- Excellent interpersonal skills
- Excellent technical report writing and oral communication skills
- Excellent team player

### **PRINCIPAL FUNCTIONS**

- Directs and coordinates the efficient and effective design and implementation of all projects carried out by the Agency
- Contributes to the formulation of corporate direction, policies and strategies and overall management of the Agency
- Provides the CEO with information and support in negotiating for funding for related projects and programmes
- Develops strategic direction, policies and procedures for the efficient and effective operations of project implementation division
- Provides advice on all planning, feasibility appropriateness and adequacy of plans
- Maintains technical liaison and consultation with other relevant specialists to facilitate organizational benefits
- Commissions local and foreign consultants for provision of technical assistance.

All applications should be submitted no later than  
**Friday, March 29, 2019 to:**

**Manager, Personnel and Industrial Relations or email to:  
recruitment@nwa.gov.jm  
National Works Agency  
140 Maxfield Avenue  
Kingston 10**

The Agency thanks all applicants in advance.  
Kindly note that only shortlisted  
applicants will be contacted.

*"Developing Safe, Reliable & Quality Roads"*