



CAREER OPPORTUNITY

The National Works Agency, an Executive Agency of the Government of Jamaica, is seeking suitably qualified individuals for the under-mentioned position.

QUANTITY SURVEYOR - (LEVEL 7)

QUALIFICATION AND EXPERIENCE:-

- B.Sc. Degree in Quantity Surveying
- A minimum of 5 years post-qualification experience
- Experience in roads, bridges or buildings

SKILL REQUIREMENTS: -

- Highly developed team skills
- Possess strong organizational skills
- Excellent oral and written communication skills
- Good analytical and judgement skills
- Strong deductive reasoning and interpersonal skills
- Ability to use own initiative
- Creativity, innovation and problem solving

REPORTING RELATIONSHIP

Reports to: Manager, Quantity Surveying

PRINCIPAL FUNCTIONS:-

- Provide efficient preliminary estimates for all building and civil engineering projects based on information provided by architects and civil engineers
- Interpret blueprints, schematic drawings, sketch plans, layouts and other visual aids to facilitate accurate cost estimation
- Prepare detailed bills of quantities and contract documents for work to be implemented by the Agency
- Evaluate and provide technical report on cost breakdowns submitted by contractors for significant variances in rates and prices in tenders, and where appropriate assist in negotiation process as needed
- Carry out measurement and valuation of works completed and prepare interim and final payment certificates for projects

Present Annual Salary: \$5,198,035.00 per annum

**Applications should be submitted no later than
Tuesday April 29, 2025 to:
Human Resource Manager
National Works Agency
140 Maxfield Avenue,
Kingston 10 or**

**Applications can be sent via email to:
Recruitment@nwa.gov.jm**

**The Agency thanks all applicants.
Only individuals short-listed will be contacted.**

"Developing Safe, Reliable & Quality Roads"